



Cromarty and District Community Council

Minutes of the
Extraordinary Meeting
held on
Tuesday 5th May 2020, 7.30pm
via video link due to Covid-19 restrictions

Present

Community Councillors: Peter Ratcliffe (PR) Chair, Diane Brawn (DB) Secretary, Alan Plampton (AP) Treasurer, Tiffany Jones (TJ), Kari Macgee (KM), Gabriele Pearson (GP) & Nigel Shapcott (NS)

Highland Councillor(s): & Cllr Craig Fraser (CF)

Community Council Minute Secretary: Gillian McNaught

Minutes
Approved
12.5.2020

1	<p><u>Chairman's Welcome</u></p> <p>PR welcomed everyone to the video conference meeting.</p> <p><u>Apologies:</u> Gregor Fox (GF)</p>	
2	<p><u>Matters Arising from Special meeting, 21st April 2020</u></p> <p>2.1 (2.3 Administrate Extraordinary meetings as minuted). Done. Discharged.</p> <p>2.2 (3.1 Discuss with GP surgery potential recipients of food parcels and with Blythswood the possibility of food bank donations in Cromarty). KM has given all the necessary information to Cromarty Medical Practice to administrate Cromarty Foodbank provisions which are checked, weighed and boxed specially by Blythswood in Inverness. Cromarty will initially be able to provide food for 3 days to support 5 couple and 5 families and these quantities reviewed if need increases. Information for residents has been circulated widely. KM has offered to take Cromarty donations to the food bank fortnightly. Ongoing.</p> <p>2.3 (3.2 Continue to monitor the stock of donated hand sanitiser in public spaces). NS will continue to monitor stocks and has ordered two more boxes from Invergordon Cares, supported by the Karen Napier Charitable Trust. Discharged.</p> <p>2.4 (3.3 Report to HC/HAC the delivery of out of date tinned meat in a food parcel). Discharged.</p> <p>2.5 (3.5 Diane to ask Craig about progress with HC regarding School Vouchers and a change in system to include local stores). DB has followed up with CF, but no progress with HC. Ongoing.</p>	<p>KM</p> <p>CF</p>

(cont)		
2.6	(3.6 Report back on sustainability of projects following further meeting with Cllr Gordon Adams). No longer necessary as the funding has been paid. Discharged	
2.7	(3.7 Continue as agreed to support Cromarty Store home deliveries). Applications submitted and no further action required. Discharged	
2.8	(3.7 Proceed with applications to re-coup funds to support Cromarty Store home deliveries). Applications submitted and no further action required. Discharged.	
2.9	(3.8 Proceed with agreement that decisions are made collectively by Members and ensure minuting of process). Discharged.	
2.10	(3.9 Gregor suggest to Diane how the Littleburn Community Project could connect with young people for their views). DB unable to progress further due to Covid-19 circumstances. Discharged.	
2.11	(3.10 Draft second edition of the Guidance Leaflet). PR thanked KM for her work on the leaflets. It was agreed the next and future editions will be more concise and focus on the most pressing issues. NS requests 60 copies for inclusion in the provision/newspaper delivery bags. Members emphasised that although the leaflet's main focus is support for residents, particularly those unable to access IT, the C&DCC is ready to also support small businesses at this time. Ongoing.	Kari & ALL
2.12	(4.1 Report back to Members on future HC Conference Calls). PR joined for part of today's meeting. Asia Cielecka, the newly appointed part time Fund Manager for the Black Isle Partnership gave a presentation on her plans. PR will contact her for details funding received by BIP to support communities. Ongoing.	PR & NS
2.13	(4.5 Complete an application for Tesco's "Bags of Help Fund" as minuted). Tesco funding application submitted and acknowledged. Ongoing.	AP
2.14	(4.6 Report back on support provided by the Karen Napier Charitable Trust Award). A second award of £5000 has been received, which under current need can provide support until the end of May. NS will apply for a third instalment when necessary. Discharged.	
2.15	(4.8 Coordinate collection and delivery of clean linens to North Kessock for Scrubs, if required). Details on Facebook. Discharged.	
2.16	(4.9 Report back on future updates from Cromarty Stores). GP circulated an update from Marcel Gommers prior to the meeting. Additional staff are being trained, the Bridging the Gap voucher scheme is running smoothly, stock is good and shop rules are generally still being followed. Ongoing.	GP
2.17	(5.1 Ask electricians about possibility of checking the Sheddie generator). Reported in <i>Minutes of 27.4.20, Agenda Item 8.1, Appendix E.</i> Discharged.	
(cont)		

(cont)		
2.18	(5.2 Send response as minuted to resident regarding garden bonfires). DB replied to the local resident advising her of C&DCC status. Discharged.	
End		
3	<u>Covid -19 Updates, including weekly Highland Council Conference Call</u>	
3.1	DB offered to be the C&DCC link person to the Black Isle Partnership. Members thanked DB and agreed.	DB
3.2	TJ noted that a poster compiled by Asia Cielecka at BIP has incorrect Covid-19 information. She will email her to advise.	TJ
3.3	Weekly Highland Council Conference Call discussed under <i>item 2.13.</i>	
End		
4	<u>Any Other Business</u>	
4.1	A job description for Assistant Youth Worker has been agreed and has been sent to a short list of candidates.	AP
4.2	An increase in fly tipping at Whitedykes has been reported to Members. Due to current suspension of Household Waste Services, CF will report to HC as a health hazard and ascertain ownership of the land. Members encourage residents to report and send images of fly tipping directly through the HC Website and copy in Cllr CF.	CF
4.3	Cromarty residents have noticed an increase in traffic and visitors recently, against current government Covid-19 guidelines. HC and Police Scotland are aware.	
4.4	NS put forward a proposal for a Community Composting scheme. Discussions with the CCDT and BIP are ongoing.	NS
4.5	NS suggested a ‘socially distancing’ volunteer project to renovate the 100 Steps to benefit the community and mental wellbeing. KM will walk the route and put together a proposal and budget and CF will contact Phil Waites at HC for information.	KM & CF
4.6	Grass Cutting and Fly Tipping will be discussed at the next ordinary meeting, 25.5.2020.	GM
4.7	NS wished register his disappointment with HC’s response regarding several issues discussed. GP agreed in principal, but proposed it was not the right time to progress. DB seconded. Agreed.	
End		

5	<u>Date of next meeting</u>	
5.1	The next <u>Extraordinary meeting</u> is on Tuesday 12th May 2020 @ 7.30pm via video conference .	
5.2	The next <u>Ordinary meeting</u> as scheduled is on Monday 25th May 2020 @ 7.30pm via video conference .	
5.3	It was recognised that emergency meetings may need to be held at short notice for the time being.	
End		
	PR thanked everyone for attending and the meeting concluded at 8.30 pm.	

Summary of Matters Arising & Action Points

Reference	To whom allocated	Action
2.2	Kari	Update Members on progress of Cromarty Food bank
2.5	Craig	Progress matter of school vouchers system to include use in local stores
2.11	Kari & All	Report back on second and future editions of the Guidance Leaflet
2.12	Peter & Nigel	Report back to Members on future HC Conference Calls
2.13	Alan	Report back on application to Tesco's "Bags of Help Fund"
2.16	Gabriele	Update Members on the Cromarty Stores as required
3.1	Diane	Act as C&DCC Link person for Black Isle Partnership.
3.2	Tiffany	Report back to Asia Cielecka on BIP's incorrect Covid-19 information
4.1	Alan	Update Members on process of appointing Assistant Youth Worker
4.2	Craig	Report to HC Waste the fly tipping at Whitedykes as a health hazard & ascertain ownership of land
4.4	Nigel	Progress Community Composting idea
4.5	Kari	Produce proposal and cost for potential 100 Steps path renovation project
4.5	Craig	Contact Phil Waite, HC Access Officer for information on the 100 Steps
4.6	Gillian	Add grass cutting & fly tipping to 25.5.2020 meeting Agenda